

Regular Hirer - Hire Agreement



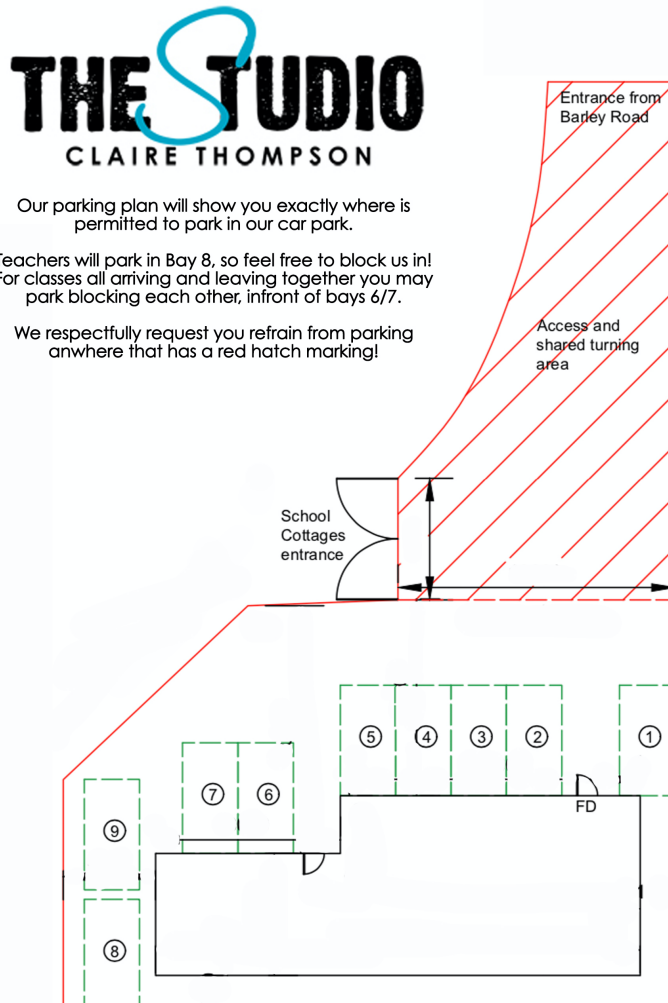
This contract represents an arrangement between The Studio – CT (School Cottages, Barley Road, Flint Cross. SG8 7PU) and "Hirer" as named below. The following agreements apply to every instance in the future in which Hirer uses The Studio – CT Dance Studio for any purpose.

Hired Space and Time

- Main Studio, inc. waiting area.
Day/times: As per booked through our online calendar.
- Standard Price – from January 2023
£25.00 per hour

Accessibility

- The location features a private car park outside the venue. Parking is permitted as for the parking plan below:



Space Usage

- Access to the building main entrance with access to toilet facilities, waiting area and kitchen facilities. Keys will be accessible from the keybox, and the doors/alarm will be released 10 minutes prior to your hire time. Duplicate keys not to be cut unless agreed with The Studio - CT Management.
- No sublet of the facilities is permitted by the hirer.
- Hirers must keep to within their allotted time slots. Those who persistently fail to keep to their allotted times will be refused hire in the future.
- Hirers must ensure that they allow sufficient setup/warm up and break down/warm down time, cleaning, equipment removal etc in their booking. Overrun charges may apply. Studios must be vacated by 9:20pm weekdays; and 5:00pm Saturdays, prompt.
- Due to unforeseen circumstances or significant internal events, Studio times and locations may be changed or cancelled by The Studio - CT. Where possible hirers will be given one month's notice.
- Lockers are available on site and are used at own risk.

General Procedure

- Please make sure all areas are left clean and tidy (as you found them) If they are not in a suitable condition when you enter please let us know and where possible take photos so we can follow up with previous renter.
- Studio floor should be swept (sweeper kept in the cupboard by the front door)
- Ensure Music system is turned off (at the wall)
- Please ensure all windows are closed and any fire doors are shut.
- All lights should be checked and turned off. Outside lights and strip lights in front of the mirrors are automatic.
- Lock the front entrance door.

Insurance

- All hirers must provide in advance The Studio – CT with their public liability insurance documents, plus all relevant certificates for their purpose of hiring the studios. Although The Studio – CT has its own indemnity insurance and the site has CCTV we would advise the renter has their own insurance policy as The Studio – CT cannot be held responsible for content or accidental damage/loss to property or belongings.
- Hirers assume responsibility for the security of the space during each rental period

Fire Safety

- The hirer must ensure the appointed responsible adult is present throughout the hire period and makes themselves familiar with Fire evacuation procedures and exits, Fire Control locations, First Aid points, Accident Book and reporting, risk assessment and managing those with special needs. e.g. Disabled guests; and must make sure attendees/class participants are briefed on their course of action in case of fire. Fire exits must be kept clear at all times. External hirers are advised not to exceed the recommended studio maximum capacity.
- No naked flames, candles, matches, firecrackers, smoking, vaping, or smoke generating is permitted. The premises must not be used for unlawful activity.
- For accidents, health crises, criminal activities or fires call 999.

Alcohol

- The sale of alcohol is forbidden, and no person under 18 is permitted to consume alcohol anywhere on the premises

General Policies

- The Studio – CT will be held harmless for any other services or equipment booked by the hirer in connection with the hire.
- Noise levels in all studios must be kept to a reasonable level. Any areas causing noise and disturbing other users will be advised to reduce their noise level by The Studio – CT staff. All users are asked to consider other users and local residents. Keep doors and windows closed to minimise disturbance; and use the air con.
- No shoes with metal soles or heels, are permitted on the dance floors; all shoes must be non-marking. **Heel protectors must be worn** for persons with narrow heeled dance or stiletto heeled shoes.
- Hirers must report any excessive marks they see on the studio floors/walls, or any other damage (e.g. equipment), at the beginning of their session otherwise they may be charged for the repair and/or cleaning costs. All items must be lifted across the dance floors (not dragged) and for heavy items floor protectors put in place. Nothing should be attached to walls, doors or ceilings.
- Parents and guardians are responsible at all times for the supervision, safety, and behavior of their children in their custody.
- Food and drink may not be taken into the dance studio room. For hygiene purposes all food and drink and its containers must be removed from the premises at the end of the hire.
- Due to copyright laws and child protection, filming in the studios must be in line with the The Studio – CT photography and video policies.
- The studio is equipped with a music system with a 3.5mm stereo jack lead to connect to iPod / iPad or laptops.
- Hirers are responsible for ensuring the safety and maintenance of their own equipment.
- Hirers are responsible for removal, and the responsible disposal, from the The Studio – CT site of all their waste, packaging and equipment by the end of the hire period.
- The hired facility must be left in the same condition as at the commencement of the hire. Any damage or defects should be reported to claire@thestudio-ct.co.uk. Cleaning equipment is available on-site. All items must be returned to their original positions.
- Hirers are responsible for replacing any broken or damaged property caused by renter and/or renter's party.
- If an activity/ session involves participants who are under the age of 18, or classed as vulnerable adults, the external hirer is responsible for ensuring that the relevant DBS checks have been obtained and The Studio – CT advised.
- All external hirers are responsible for ensuring their session is run in line with current health and safety legislation and best practice guidelines. Risk assessments should be carried out in advance and submitted. The Studio – CT takes no responsibility for the content or health and safety of classes run by external hirers.
- Information should be sought from those with relevant medical conditions to the activity undertaken and is the responsibility of the hirer to accommodate.
- Abusive, threatening, unruly, offensive, intimidating behavior, profanity or similar, will result in immediate cancellation of any use of The Studio – CT facilities or provision of services, without refund or compensation.
- The whole facility is covered by 24/7 recording CCTV for safety and security purposes. Cameras must not be moved or obscured at any time.
- The Studio – CT does not accept responsibility for any losses or damage. Hirers are

responsible for replacing any broken or damaged property caused by Hirer and/or Hirer's party.

- To Hire facilities at The Studio – CT all conditions of hire must be met.

Terms of Agreement

- The Hirer must give two weeks notice in writing of closure of this agreement.
- Payments made via BACS /PAYPAL at the time of booking.
- Modification to this Agreement may be modified only by a written agreement.

THE STUDIO – CT Liability Statement

In submitting and signing this agreement, I certify I have read, understand and will abide by the facility rules and regulations set forth. Hirer hereby agrees to hold The Studio – CT, its officers and employees free and harmless from any loss, damage, liability, cost or expense that may arise during and related in any way by the use and occupancy of said facility, to the extent such loss, damage, liability, cost or expense arise out of negligent acts or omissions of the Hirer or their employees. I, the undersigned, or the company I represent, will be responsible for any damages sustained to the facility. Any loss of equipment or damages sustained to The Studio – CT property shall be compensated within seven (7) days. I agree that this reservation is granted with the understanding that The Studio – CT may cancel for any reason and will provide twenty four (24) hour's notice of cancellation.

CLAIRE THOMPSON

Ticking the Terms & Conditions box assumes full knowledge and acceptance of the above terms.